

**Grant City Commission Regular Meeting Minutes  
Monday, November 16, 2015**

The regular meeting of the Grant City Commission was held on Monday, November 16, 2015, at the City of Grant Offices.

1. **Call to Order:** Mayor Julie Hallman called the meeting to order at 7:00 p.m.
2. **Pledge of Allegiance to the Flag**
3. **Roll Call:**

PRESENT: Mayor Julie Hallman, Commissioner Anne Pickard, Commissioner Cheryl Weeks, Commissioner Kevin Smith, Commissioner Matt Bouwkamp, and Commissioner Harold Portell  
OTHERS PRESENT: Ryan Rudzis – City Manager, Sherry Powell – Assistant City Manager/Clerk, Shawn Botsford – DPW Supervisor, Janet Botsford – DPW Staff, and Tim Atwood.  
ABSENT: None  
EXCUSED: None
4. **Approval of the Agenda:** Added Item d. Christmas Decorations under New Business, moving the appointment of a Mayor Pro-Tem to become Item e., moving Open Commission Seat to become Item f., and creating Item g. for Light Poles and Covers.

**Motion:** Motion made by Portell, second by Bouwkamp to approve the agenda with changes.  
Motion carried unanimously.
5. **Public Comment on Agenda Items:**

None
6. **Consent Agenda**

a-e. Approval of the Consent Agenda.  
**Motion:** Motion made by Bouwkamp, second by Portell to approve the consent agenda.  
Motion carried unanimously.
7. **Unfinished Business:**

a. N/A
8. **New Business**
  - a. Motion Item #1: Approval of Part 41 Permit for WWTP.  
**Motion:** Motion made by Smith, second by Pickard to approve the motion.  
Motion carried unanimously.
  - b. Motion Item #2: Approval of Flow Rate Study required by DEQ.  
**Motion:** Motion made by Weeks, second by Pickard to approve the motion.  
Motion carried unanimously.
  - c. Motion Item #3: Purchase of a scale for the Water Dept. Required by the State of Michigan.  
**Motion:** Motion made by Portell, second by Pickard to approve the motion.  
Pickard asked how often we have to replace these scales.  
Botsford stated the scale failed the last inspection, and they wear out over a number of years.  
Motion carried unanimously.
  - d. Motion Item #4: Christmas Decorations.  
**Motion:** Motion made by Weeks, second by Smith to approve the motion to have Hometown Decorations handle our Christmas decorations this year.  
Hallman stated we have a bid for \$2,990 to have a company put them up this year.  
Botsford stated we will have a variety of decorations rather than just one style like the snowflakes  
Motion carried unanimously.
  - e. Discussion Item: Appointment of Mayor Pro-Tem.  
**Motion:** Motion made by Bouwkamp, second by Smith to approve the motion to appoint Harold Portell as Mayor Pro-Tem.  
Hallman stated that she had previously e-mailed everyone on the City Commission to see if anyone was interested in serving as Mayor Pro-Tem. One immediate decline was received, followed by two

individuals expressing interest. After considering the length of time and capacity each has served, she recommended Portell for the appointment.

Pickard expressed a concern over a potential occasional absence by Portell, and Hallman explained in the event something like that happened, the remaining Commissioners present would simply elect someone present to preside over that one meeting.

Motion carried unanimously.

- f. Approval of Open Commission Seat. Mayor Hallman explained the vacancy on the City Commission.

**Motion:** Motion made by Portell, second by Bouwkamp to appoint Tim Atwood to fill the vacancy created by Hallman's election as Mayor.

Hallman stated she has received one application, and recommended Tim Atwood to fill the vacant seat.

Motion carried unanimously.

- g. Light Poles and Covers.

Botsford explained we had another light pole get hit, and are getting reimbursed thru an insurance claim. We would like to have a couple extra poles on the shelf in case this happens again. If we purchased 4 now, we should get most of our money back over the course of the next four or five years.

**Motion:** Motion made by Portell, second by Bouwkamp to purchase 4 poles and covers.

Bouwkamp asked how much it would cost to replace the lamps, and Botsford replied that the lamps are completely separate, in addition to the cost of the poles.

Weeks asked if anyone can predict if the lamps will even be around in 5 years, and suggested only ordering a couple for now.

Discussion about sending someone to Colorado to pick them up to save on shipping.

Discussion about changing the motion to order less for now and get more information about the cost of replacing the lamps.

Motion failed unanimously.

**Motion:** Motion made by Pickard, second by Portell to purchase 2 light poles and covers for now, and revisit the issue in December once we have more information on the cost of the lamps.

Motion carried unanimously.

9. **Other Business**

- a. N/A

10. **Information Items / Updates**

- a. N/A

11. **Public Comments:**

Powell updated everyone on the Christmas in Grant event scheduled to take place on December 12th. The event will begin at 3pm and will end with the showing of "Frozen" inside the Community Center at 6pm. Elected Officials and staff who have expressed interest in contributing toward the total cost of the \$165 movie license are greatly appreciated.

Hallman stated that it was mentioned we might throw a party or do something for Terry after his 18 years of service as Mayor. She purchased a card to give him, and encouraged everyone to sign it.

12. **Adjournment** without objection at 7:27 p.m.

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Mayor Julie Hallman

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Sherry Powell, Assistant City Manager/Clerk