



280 S. Maple St. P.O. Box 435 ♦ Grant, MI 49327 ♦ Phone: (231) 834-7904 ♦ Fax: (231) 834-5984

*A separate application is required for each board or commission you wish to join. Applications remain active for one year from the date of submittal. Resumes are encouraged and may be attached to your completed application.*

<b>Name of Board or Commission for which you are applying:</b>	
<b>Name:</b>	
<b>Home Address:</b>	<b>Work Address:</b>
<b>Home Phone:</b>	<b>Work Phone:</b>
<b>Cell Phone:</b>	<b>Email:</b>
Please note your preferred method(s) to be contacted: <input type="checkbox"/> Home Phone <input type="checkbox"/> Work Phone <input type="checkbox"/> Cell Phone <input type="checkbox"/> Email	
<input type="checkbox"/> I am a resident. If so, for how many years? _____ (Residency is Required for Most Positions).	
<input type="checkbox"/> I am over the age of 21 (Required for City Commission members).	
<input type="checkbox"/> I am registered to vote (Required for City Commission members).	

<b>Describe any experiences that led to your desire to serve the community.</b>

<b>Provide a brief biography including your skills, background and expertise, as well as involvement in the community, professional or other nonprofit organizations that are specifically applicable to this board or commission.</b>



280 S. Maple St. P.O. Box 435 ♦ Grant, MI 49327 ♦ Phone: (231) 834-7904 ♦ Fax: (231) 834-5984

**Employment:** List your three most recent employment experiences.

Dates of Employment	Company Name/Location	Position	Job Description

**Education:** List your most recent educational experiences.

Educational Institution/School	Certificate/Degree Received	Area(s) of Study

**Supplemental Information:** Please review the attached “Boards and Commissions Application Attachment” for the desired qualifications for each board and commission. Check the appropriate box or boxes to indicate whether you have experience or professional credentials that may be needed to fill a specific seat.

Some boards and commissions are a mix of citizens with certain qualifications and others are citizens representing the general public. Even if you do not have any of the experience or professional background listed below, the community urges you to apply for consideration. The community needs citizens with diverse backgrounds on its boards and commissions.

**Important Public Records Information:** All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act. Please contact the City Manager at 231-834-7904 if you have any questions or concerns about the disclosure of specific information.

**Truth and Accuracy:** I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all information disclosed on this form will be available to the public as part of a Freedom of Information Act request.

\_\_\_\_\_  
**Applicant’s Signature**

\_\_\_\_\_  
**Date**

Return completed forms to:

Kasey Jernberg, City Manager  
 280 S. Maple St  
 PO Box 435  
 Grant, MI 49327  
 231-834-7904  
 kjernberg@cityofgrantmi.com



### Boards and Commissions Application Attachment

#### Board of Review

The Board reviews the tax assessment roll; adds any properties omitted; correct errors; and hear complaints of persons considering themselves aggrieved by the assessments.

Members are appointed by the city council. Members must be city residents qualified by experience and/or training in matters related to real estate. Check below if you have experience in:

- Banking/Finance
- Property Appraisal/Assessing
- Real Estate/Development/Law
- Organization/Preparedness
- Logic/Reasoning

#### City Commission / Zoning Board of Appeals (ZBA)

The City Commission is the legislative body that governs the City. Commissioners are elected by the voters. However, when a vacancy occurs that position is filled through mayoral appointment, confirmed by the City Commission.

Commissioners must be city residents, over the age of 21, and registered electors of the city.

City Commission members also serve on the ZBA. They are to hear and decide appeals on decisions regarding the enforcement of Zoning Ordinance. As well as authorize, upon application, variances from the terms of the Zoning Ordinance. Please check below if you have experience in:

- Policymaking/Review
- Short/Long Range Planning
- Understanding of Community Issues
- Understanding of Ordinances
- Zoning Issues
- Organization/Preparedness
- Logic/Reasoning

#### Downtown Development Authority

This board initiates projects and programs to halt property value deterioration and increase value in the DDA District through implementing the adopted DDA Development and Finance Plan.

Members are appointed by the City Manager, and confirmed by the City Commission. Members are not required to be residents, but at least 50% must have an interest in property located within the district, one must be a resident of the district. Please check below if you have experience in:

- Professional/Business/Industry Background
- Finance
- Short/Long Range Planning
- Organization/Preparedness
- Logic/Reasoning

#### Fire District Board

The Ashland-Grant Fire District is comprised of representatives from Ashland and Grant Townships, and the City of Grant. The City Commission appoints its members to possess all powers and perform all duties of the Joint Fire Administrative Board as permitted by law and the Fire Protection and Merger Agreement. Please check below if you have experience in:

- Budget and Finance
- Knowledge of Fire Departments
- Knowledge of Fundraising or Millage Levy Campaigns
- Policymaking/Review
- Organization/Preparedness
- Logic/Reasoning

#### Library District Board

The Grant Area District Library Board is comprised of representatives from the Grant Public School District, Ashland and Grant Townships, and the City of Grant. The City Commission appoints its members to possess all powers and perform all duties of the Library Board as set forth by statute. Please check below if you have experience in:

- Budget and Finance
- Knowledge of Fundraising or Millage Levy Campaigns
- Knowledge of Libraries
- Marketing / Public Relations
- Policymaking / Review
- Organization/Preparedness
- Logic / Reasoning

#### Planning Commission

Guides the physical development of the City through adopting a Master Plan and conducting site plan reviews. Advises the City Commission by making recommendations regarding the Zoning Ordinance, Special Land Use requests, plat reviews, and Capital Improvement Plan.

Members are appointed by the mayor. Members must be city residents qualified by experience and/or training in matters related to land use planning. Please check below if you have experience in:

- Construction/Engineering
- Historic Preservation
- Land Use Planning
- Property Maintenance/Management
- Policymaking/Review
- Short/Long Range Planning
- Real Estate/Development/Law
- Organization/Preparedness
- Logic / Reasoning