

DOWNTOWN DEVELOPMENT AUTHORITY MEETING MINUTES
JANUARY 17, 2008

The Organizational meeting of the Downtown Development Authority was held on Wednesday, January 17, 2008, at the City of Grant Municipal Offices located at 280 S Maple St, Grant, MI.

1. Call to Order: The meeting was called to order at 5:30pm by Doug LaFave.
2. Election of Officers among Members Present: Kelly Pangburn, Harold Portell, Lori Gardner, Jon Swinehart, Wayne Webster and Dennis Nelson. Members Chris Sorden and Suzanne VanWieren were excused.
The members present nominated Terry Fett as Chairman.
Motion: Made by Jon Swinehart. Second by Dennis Nelson.
Motion carried unanimously.

The members present nominated Dennis Nelson as Co-Chair.
Motion: Made by Terry Fett. Second by Harold Portell.
Motion carried unanimously.
3. Discussion of process for:
 1. Drafting and Adopting the Downtown Development Authority's By-laws: City Staff will craft a draft form of the by-laws within a week before the next meeting. This will be done via e-mail, and all input will be included before the final draft is submitted for a vote.
 2. Drafting and Adopting the DDA's Development and Finance Plan: The process was discussed as well as many of the projects a DDA can legally do. This will be done soon, after the By-laws are adopted.
4. Setting of the Meeting Dates & Times
 1. The board set meeting dates as the 1st Tuesday of each month at 5:00pm starting in February 2008. Meetings will be held in the City of Grant Public Meeting. The board wants to see how this works and will re-visit the time if needed.
5. Adjournment:
The Board adjourned without objection at 6:45p.m.

Chairperson Terry Fett

Sherry Powell, Assistant City Manager/Clerk