

**DOWNTOWN DEVELOPMENT AUTHORITY MINUTES
JULY 24, 2012**

The annual meeting of the Downtown Development Authority was held on Tuesday, July 24, 2012, at the City of Grant Municipal Offices located at 280 S Maple St, Grant, MI.

1. Call to Order: The meeting was called to order at 12: _pm.
2. Pledge of Allegiance to the Flag
3. Roll Call:
 - Present: Harold Portell, Lori Gardner, Jon Swinehart, Mayor Terry Fett, Kelly Pangburn, Chuck Marlatt, and Brad Vlastuin
 - Absent: Chris Sorden
 - Excused: Dan Wheat
4. Approval of Agenda
 - Motion made by Portell, second by Gardner to approve the agenda.
 - Motion passes unanimously.
5. Public Comment on Non-Agenda Items
 - None
6. Approval of June 16, 2011 Meeting Minutes
 - Motion made by Portell, second by Marlatt to approve the June 16, 2011 meeting minutes.
 - Motion passes unanimously.
7. Unfinished Business:
 - None
8. New Business:
 - (a) DDA Annual Budget: There is no action needed since the Grant City Commission already approved the annual budget with \$0 revenues and \$0 expenditures.
 - (b) Approval of Chair and Vice Chair:
 - Motion made by Gardner, second by Swinehart to appoint Terry Fett as the Chair
 - Motion passes unanimously.
 - Motion made by Swinehart, second by Gardner to appoint Harold Portell as the Vice Chair.
9. Other Business:
 - None
10. Public Comment on Agenda Items
 - None
11. The Board adjourned without objection at 12:05 p.m.

Chairperson Terry Fett

Sherry Powell, Assistant City Manager/Clerk