

Grant City Commission Regular Meeting
Monday, May 16, 2005 -- 7:00 p.m.

1. Call to Order:
2. Pledge of Allegiance to the Flag:
3. Roll Call:
4. Members of the Public may address the City Commission on items that do not appear on the printed agenda. Comments are limited to a maximum of three (3) minutes per citizen.
5. Consent Agenda Items: (Motion Sheet)
Items listed under the Consent Agenda are considered routine and will be enacted by one motion and one vote. There is no discussion on these items. If discussion is desired, that item(s) will be removed from the Consent Agenda and will be considered separately.
 - a. Approval of the minutes from the April 18, 2005 regular City Commission and April 25, 2005 special City Commission meetings.
 - b. Officer's Reports:
 - i. Police
 - ii. Treasurer
 - iii. Clerk
 - c. Approval of Bills Paid Report
 - d. Literature
 - Police Chief Education/Training-Certificates
 - GADL meeting minutes
 - Goeff Hansen, State Representative 100th District – House Bill 4572 Letter
 - FACF Quarterly Fund Statement
 - Prein & Newhof "Funding helps Michigan communities grow"
 - MSU Extension "Bringing Knowledge to Life in Newaygo County"
 - Letter from H. James Telman, Attorney and Counselor at Law
 - MML – Senate Subcommittee Proposes Revenue Sharing Cut
 - Newaygo County – 2005 Millage Reduction Fraction Computation
 - March revenues collected from the 78th District Court
 - May 2005 City Rate Schedule
6. Unfinished Business:
 - a. Update on CSX Invoice for maintenance of crossing
 - b. Update on Cemetery lot sales involving Mr. Dill
7. New Business:
 - a. Presentation by Aaron Caitlin (Fleis & Vandenbrink) City Hall finalized plans
 - b. Resolution 05-13 Girl Scouts use and work at Blanche Lake Park
 - c. Resolution 05-14 Restructuring of City Manager, City Clerk and City Treasurer positions
 - d. Resolution 05-15 City Manager Search
 - e. Resolution 05-16 Fleis & Vandenbrink Engineering - Lake Street
 - f. Resolution 05-17 Fenstenmacher Road Patching
 - g. Resolution 05-18 Deposit Designation & Updating Signatures
 - h. Acceptance of City Manager's Resignation
8. Information Items / Updates:
 - a. Mayor's Exchange Day (Terry Fett)
 - b. City of Grant 2005 SEV/Taxable Values and millage reduction fraction
9. Members of the Public may address the City Commission. Comments are limited to a maximum of three (3) minutes per citizen.
10. Adjournment

**CITY OF GRANT, CITY COMMISSION MINUTES
MAY 16, 2005**

The regular meeting of the Grant City Commission was held on Monday, May 16, 2005, at the Grant Community Center.

1. *Call to Order:* Mayor Terry Fett called the meeting to order at 7:00 p.m.

2. *Pledge of Allegiance to the Flag.*

3. *Roll Call:*

PRESENT:

Commissioner Julie Hallman (7:04 p.m.), Commissioner Anne Pickard, Commissioner Mike Gesler, Mayor Pro-Tem Harry Robinson, Mayor Terry Fett, Commissioner Terri Yeomans (7:05 p.m.).

OTHERS PRESENT:

City Manager Tobi Lake, City Treasurer/Deputy Clerk Sherry Powell

EXCUSED:

Commissioner Dan Powell

4. *Public Comments:*

None

5. *Consent Agenda:*

A. *Approval of the Consent Agenda*

Motion: Motion made by Robinson, second by Gesler, to approve the consent agenda.

Motion fails three yes to one no.

Commissioner Pickard asked about an informational letter from Attorney H. James Telman.

Motion: Motion made by Robinson, second by Gesler, to approve consent agenda less Clerk's and Treasurer's reports

Motion carried

Commissioner Pickard asked questions about account balances and expenditures on reports. City staff responded to the questions.

Motion: Motion made by Gesler, second by Yeomans, to accept the Clerk's and Treasurer's reports.

Motion carried

6. *Unfinished Business:*

A. CSX Update: City Manager informed the commission that CSX is sending similar letters statewide. He recommended to hold off on paying any invoice, and possibly work out payments terms. Staff member Lori Gardner is investigating how other communities are handling this matter.

B. Cemetery Lot Update: City Manager informed the commission that staff has made brief contact with Attorney Keith Schuiteman. City staff contacted the previous insurance provider, Michigan Municipal Liability and Property Pool, as well as the current insurance provider, Western Insurance. The MML Liability and Property Pool is looking into the claim.

7. *New Business:*

A. Presentation by Aaron Catlin from Fleis & Vandenbrink Engineering. Aaron presented conceptual plans and the process for a new municipal office. He explained the history of the original building, additions, and a review of the building. Aaron further explained that the building is salvageable, but cobbled, and that the proposed plan would provide for security and access control. Two options were provided; complete renovation at a cost in the area of \$169,000, or build new at a cost in the area of \$250,000 easily. These estimates do not include site development, which could cost as much as \$100,000. Aaron recommended that the commission budget an additional 5% for contingency either way, and answered questions about the pros and cons of renovating versus building new.

Motion: Motion made by Robinson, second by Yeomans, to move forward with renovating the building at a cost not to exceed \$21,000 for architectural work.

Motion passes 5 yes to 1 no.

B. Resolution 05-13 Girl Scouts use and work at Blanche Lake Park.

Motion: Motion made by Gesler, second by Hallman, to approve Resolution 05-13.

Motion passes unanimously.

C. Resolution 05-14 Restructuring of City Manager, City Clerk and City Treasurer positions

Motion: Motion made by Gesler, second by Yeomans, to approve Resolution 05-14.

Motion to amend passes unanimously.

D. Resolution 05-15 City Manager Search

Motion: Motion made by Gesler, second by Yeomans, to approve Resolution 05-15 with corrections as noted to "one week" in the Grand Rapids Press.

Motion carries.

E. Resolution 05-16 Fleis & Vandenbrink Engineering - Lake Street

Motion: Motion made by Gesler, second by Yeomans, to approve Resolution 05-16.

Motion passes unanimously.

F. Resolution 05-17 Fenstermacher Road Patching

Motion: Motion made by Gesler, second by Robinson, to approve Resolution 05-17.

Discussion took place regarding the request for proposals, as well as the differences in responses provided. The City Manager explained a significant reduction in Fenstermacher’s proposal, bringing it down to just under \$83,000.

Motion passes unanimously.

G. Resolution 05-18 Depository Designation & Updating Signatures

Motion: Motion made by Pickard, second by Yeomans, to approve Resolution 05-18.

Motion carries.

H. Acceptance of City Manager’s Resignation

Motion: Motion made by Yeomans, second by Robinson, to accept Tobi Lake’s resignation and provide final payment on his last day.

Motion carries.

8. *Informational Items:*

(Out of order) Mayor Fett provided an update on Mayor’s Exchange Day scheduled for May 23 and May 24, 2005 with the City of White Cloud. He invited the entire commission to greet visitors from White Cloud of May 24, 2005 at 9:00am and have lunch with them at the Grant Deport Restaurant in the afternoon.

The City Manager explained the 2005 SEV and Taxable Values as well as the millage reduction fraction. He explained that every year, as existing property values go up, the tax millage gets rolled down. The City’s millage reduction fraction is 1.00. Taxable Value increased from 14.7 mills in 2004 to 16.4 mills in 2005. Our SEV went up the highest percentage of any other entity and our Taxable Value was the second highest in the county.

9. *Public Comments:*

Pat Gardner publicly thanked City Manager Tobi Lake for all of his hard work over the last six years. He thanked Tobi for everything he has done, and expressed his desire to the City Commission to carefully select Tobi’s replacement so the momentum he created could continue.

10. *Adjournment:*

The Commission adjourned without objection at 8:09 p.m.

Mayor Terry Fett

Sherry Powell, Deputy Clerk