

JOB DESCRIPTION

School Officials

The following will document the “School Resource Job Description” assigned to the School Resource Officer (SRO) for the Grant Police Department and Grant Public Schools. This will assist with the types of incidents and/or reasons that the SRO is called to a particular school.

School Resource Officer Job Description

1. The SRO will provide law enforcement and police services to the school, school grounds and areas adjacent to the school, investigate allegations of criminal incidents per GPD Policies and Procedures, enforce state and local laws and ordinances and make appropriate referrals to juvenile authorities or other governmental agencies.
2. The SRO will work to prevent juvenile delinquency through close contact and positive relationships with students. In addition, the SRO shall conduct security inspections to deter criminal or delinquent activities.
3. The SRO will establish and maintain a close partnership with school administrators in order to provide for a safe school environment. The SRO will ensure school administrator safety by being present during school searches, which may involve weapons, controlled dangerous substances or in such cases that, the student’s emotional state may present a risk to the administrator and to assist school administrators in emergency crisis planning and building security matters.
4. The SRO will be visible within the school community, attend and participate in school functions, where necessary and build working relationships with the school’s staff as well as with student and parent groups.
5. The SRO will be available to support teachers by presenting law-related topics to students.
6. The SRO will work with guidance counselors and other student support staff where referrals to service agencies are necessary and assist in conflict resolution efforts.
7. The SRO will initiate interaction with students in the classroom and general areas of the school building. The SRO will promote the profession of police officer by being a positive role model and increase the visibility and accessibility of police to the school community.
8. Perform other duties as assigned by the GPD staff supervisor after consultation with the principals or vice-principals.