

**Grant City Commission Regular Meeting Minutes**  
**Monday, January 16, 2012**

The regular meeting of the Grant City Commission was held on Monday, January 16, 2012, at the City of Grant Offices.

1. **Call to Order:** Commissioner Julie Hallman called the meeting to order at 7:00p.m.
2. **Pledge of Allegiance to the Flag**
3. **Roll Call:**  
PRESENT: Commissioner Julie Hallman, Commissioner Anne Pickard, Commissioner Kevin Smith, and Commissioner Matt Bouwkamp  
Others Present: Doug La Fave – City Manager, Sherry Powell – Assistant City Manager/Clerk, Robert VanBelzen –Grant Police Department, County Commissioner Patrick Gardner, Dan Graham, and Dan Powell.  
ABSENT: None  
EXCUSED: Commissioner Cheryl Weeks and Mayor Terry Fett
4. **Approval of the Agenda:** Added Item 4a. under Approval of Agenda to elect a Commissioner to run the meeting in the Mayor’s absence, and also Item 8e. to consider Resolution 12-04 to authorize extension in filling City Commission vacancy under New Business.  
**Motion:** Motion made by Hallman, second by Bouwkamp to approve the agenda with changes.  
Motion carried unanimously.
  - a. Motion to Elect a Commissioner to run this meeting  
**Motion:** Motion made by Bouwkamp, second by Pickard to elect Commissioner Julie Hallman to run the meeting.  
Motion carried unanimously.
5. **Public Comment:**  
None
6. **Consent Agenda**  
a-e. *Approval of the Consent Agenda*  
**Motion:** Motion made by Smith, second by Pickard to approve the consent agenda.  
Motion carried unanimously.
7. **Unfinished Business:**  
a. N/A
8. **New Business**
  - a. Motion Item 1: Consideration for amending the City Personnel Policy-regarding holiday pay for full and part-time employees and tobacco prohibition.  
**Motion:** Motion made by Bouwkamp, second by Smith to approve the changes presented.  
Motion carried unanimously.
  - b. Resolution 12-01: Consideration to authorize continued financial support to NCEDO - \$3,000.  
**Motion:** Motion made by Pickard, second by Smith to approve Resolution 12-01.  
Motion carried unanimously.
  - c. Resolution 12-02: Consideration to extend moratorium on medical marijuana operations and facilities for one year (until January 17, 2013.)  
**Motion:** Motion made by Bouwkamp, second by Smith to approve Resolution 12-02.  
Motion carried unanimously.
  - d. Resolution 12-03: Consideration for designation of street administrator (Per Act 51 for MDOT.)  
**Motion:** Motion made by Pickard, second by Bouwkamp to approve Resolution 12-03 appointing Doug La Fave as the Street Administrator.  
Doug La Fave explained that for years Sherry Powell has served as Street Administrator, and the Auditor suggested appointing Doug because of the related tasks he is already handling. It’s really just a technicality.  
Motion carried unanimously.
  - e. Resolution 12-04: Consideration for authorizing extension to fill City Commission vacancy as permitted in Section 4.13(b) of the City Charter.  
**Motion:** Motion made by Bouwkamp, second by Pickard to approve Resolution 12-04.

Motion carried unanimously.

9. **Other Business**

- a. Planning Commission vacancies (2): There is no new to report on these vacancies. Commissioner Yeomans not only resigned from the City Commission, but was also a member of the Planning Commission.
- b. City Commission – Mayor Pro-Tem: Commissioners Pickard and Smith discussed their desire for Commissioner Hallman to fill the Mayor Pro-Tem seat that is now vacant. This will likely be determined at the next meeting.
- c. City Commission vacancy (1): If anyone knows of a good candidate to fill the vacancy on the City Commission, they should fill out an Application for Appointment to a City Board and return it to the City Office.

10. **Information Items / Updates**

- a. Safe Routes to School grant - \$246,878 for construction and \$31,250 for engineering: Doug will be sending notifications to every property owner involved in the project. Commissioner Pickard said someone in the community had mentioned to her that they thought it was sad to remove trees by the Dwelling Zone area wetlands.
- b. Police Patrol Vehicle grant - \$10,000: We signed most of the paperwork just today. The actual cost will be just a little over \$4,000 to the City. We will match the new vehicle to our existing fleet so they are all the same.
- c. 5 year parks and recreation plan update (DNR): We are still waiting for the rest of the surveys to be returned before finishing the plan update.

11. **Public Comments:**

Dan Graham said he recently resigned from the Planning Commission because he is moving to Hesperia.

12. **Adjournment**

**Motion:** Motion made by Pickard, second by Bouwkamp to adjourn at 7:17p.m.  
Motion carried unanimously.

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Commissioner Julie Hallman

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Sherry Powell, Grant City Clerk