

**CITY OF GRANT PLANNING COMMISSION MINUTES**  
**DECEMBER 18, 2013**

The regular meeting of the Grant City Planning Commission was held on Tuesday, December 18, 2013, at the City of Grant Municipal Offices.

1. *Call to Order:* Harold Portell called the meeting to order at 5:3 pm.
2. *Pledge of Allegiance to the Flag.*
3. *Roll Call*  
PRESENT: Janet Gilmore Debra Wilson, Nancy Callen, Terry Fett, and Harold Portell  
EXCUSED: None  
ABSENT: None  
OTHERS PRESENT: City Manager Doug LaFave and Sherry Powell - Assistant City Manager/Clerk
4. *Public Comments:*  
None
5. *Consent Agenda:*
  - a. *Approval of the minutes from the June 18, 2013 Planning Commission meeting.*
  - b. *Literature/Correspondence/Advisory Report*
  - c. *Routine Site Plans/Administrative Approval#*
    1. 62 Lee St, Industrial Zoning, Ouwinga, Permit# 13-10: Fence
    2. 321 Jones St, Industrial Zoning, City of Grant, Permit# 13-11: Addition – DPW Office
    3. 417 S Maple St. (M-37), Commercial Zoning, MYC Partners, Permit# 13-12: New roof
    4. 21 E Main St, Commercial Zoning, Leslee Peterson, Permit# 13-13: Sign
    5. 116 Gordon Ave, Agricultural Residential Zoning, Gabriel Sanchez, Permit# 13-14: Additional Drive Access
    6. 123 Lincoln St, Single Family Residential Zoning, Otis Shears, Permit# 13-15: Fence
    7. 219 W State Rd, Single Family Residential Zoning, Jared Doty, Permit# 13-16: Fence
    8. 245 Commerce St, Single Family Residential Zoning, Sally LaPree, Permit# 13-17:
    9. 200 Park Dr, Residential (Park) Zoning, City of Grant, Permit# 13-18: New Construction-Amphitheatre/Band shell
    10. 11 N Maple St, Commercial Zoning, Family Health Care, Permit# 13-19: Sign-Annual Banner
    11. 260 Pine St, Single Family Residential Zoning, Barry Malone, Permit# 13-20: Parcel Split/Combination
    12. 77 Lincoln St, Single Family Residential Zoning, Ben Bosworth, Permit# 13-21: Façade/Windows
    13. 357 S Maple St (M-37), Commercial Zoning, Smart Energy Solutions, Permit# 13-22: Addition
    14. 22 W Main St, Commercial Zoning, ChoiceOne Bank, Permit# 13-23: Parcel Split/Combination

**Motion:** Motion made by Fett, second by Wilson to approve the Consent Agenda.  
Motion passes unanimously.
6. *Unfinished Business:*
  - a. N/A
7. *New Business:*
  - a. *Zoning – Outdoor Wood Boilers:* Fett stated the biggest issue we have is not allowing anything wet to burn. We inserted the word “dry” into the language for this reason. La Fave said the key is to get the chimney high enough to not bother neighbors. Portell would like us to add a fifty foot (50’) requirement from any building on the principal lot, as this is typically required by insurance agents. La Fave said we could add Section 8 to require existing outdoor wood boilers to be brought into compliance by the October 2014 deadline.  
**Motion:** Motion made by Fett, second by Gilmore to accept this change with language for outdoor wood boilers with the changes made tonight.  
Motion passes unanimously.
8. *Other Business:*
  - a. *Temporary Structures:* La Fave said we could address temporary structures in Zoning or in the Property Maintenance Code. The **unanimous consensus** was to address them in the Property Maintenance Code.
9. *Information Items / Updates:*
  - a. N/A
10. *Public Comments:*  
None
11. *Adjournment:*  
**Adjournment** without objection at 5:56pm.

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Harold Portell, Chairperson

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Sherry Powell, Assistant City Manager/Clerk